



इंडियन रेलवे केटरिंग एन्ड टूरिज्मकॉर्पोरेशन लिमिटेड

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Navratna)

CIN: L74899DLI999GOI101707 Website: www.irctc.com, E-mail: info@irctc.com

No. IRCTC/NZ/ZO(NRC)/6/2023/ZO/NZ

Dt. 03.06.2025

M/s. Arya Exhibition and Conference Services,
15, 2nd floor, Sharda Niketan,
Pitam pura,
New Delhi-110034
aryaartcentre@gmail.com

(Kind attention: Sh. Gaurav -9910677885)

Sub: Appointment of event Management service provider for providing Buffet Lunch - Dinner/ Buffet Hi-Tea for approx 100 persons and Packed Hi-Tea / Packed Lunch-Dinner for approx 20 persons as and when required at Udaan Bhawan near Jor Bagh Metro Station, New Delhi for the period from 02.06.2025 till 01.09.2025 (Three months).

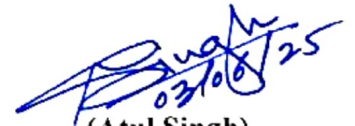
Ref: 1. Your Financial Bid Quotation opened on dt 02.06.25.
2. Limited Quotation document No. IRCTC/NZ/ZO(NRC)/6/2025/ZO/NZ.

IRCTC is pleased to inform you that Competent Authority at IRCTC has accepted your financial bid opened on dated 02.06.2025 and has accorded approval for your appointment as event Management service provided for providing Buffet Lunch - Dinner/ Buffet Hi-Tea for approx 100 persons and Packed Hi-Tea / Packed Lunch-Dinner for approx 20 persons as and when required at Udaan Bhawan near Jor Bagh Metro Station, New Delhi for the period from 02.06.2025 till 01.09.2025 (Three months) for the items mentioned under Annexure -3 & Annexure -4 of the Quotation document. All the terms and condition of the quotation shall be part of this Letter of Award.

In view of the above, you are advised to be in readiness for providing Event Management facility/catering facility at AERA office on short notice. Following points may be noted:-

1. Utmost priority to be given on providing high quality of food ensuring service of hot snacks.
2. Good quality Table, Cutlery, Crockery, Chafing dish to be used and staff in uniform.
3. As the AERA office is in housed in a control access area, where access is restricted for outsiders. Hence, you are requested to kindly provide the details of the employees/vehicles deputed by your agency for the day of event to arrange gate passes.
4. You are also requested to ensure all the arrangements are made sufficiently in advance to avoid any interruption during the events.

Please acknowledge the receipt of this letter.


(Atul Singh)
Manager/SCS/NZ

Copy to:

1. PS to GGM – for information of GGM sir.
2. AGM/SCS/NZ – for information please.
3. AGM/Fin./NZ – for information please.

Northern Zone Office: 11th Floor, B-148, Statesman House, Barakhamba Road, New Delhi-110001

Corporate Office : Block D, Block A 1, Nauroji Nagar, Safdarjung Enclave, New Delhi, Delhi 110029